

SOCIETY FOR INDUSTRIAL AND ORGANISATIONAL PSYCHOLOGY OF SOUTH AFRICA

Minutes of the SIOPSA Annual General Meeting

held at the CSIR, Pretoria
on the 27th of July 2015 at 15:00

PRESENT

Executive members

Alison Felix-Lodewyk	Lourens van Schalkwyk
Hema Parbhoo	Kim Dowdeswell
Andre Westraat	Nadene Venter
Andre Lombard	Lene Jorgensen
William van Aarde	Frik Nortje
Ederick Stander	Talitha Muller
Frans Cilliers	Deon Meiring
Adrian Parsadh	Steven Breger
Shirleen Titus	Llewellyn van Zyl
Carin Bergh	

Members (as per registration list)

Crystal Hoole	Ingrid Du Buisson Narsai
Thuto Malaka	Lynn Ribton-Turner
Steve Renecke	Tina Joubert
Johan Olwagen	Patricia Baloyi
Pierre Brits	Gerda van der Merwe
Deli Gumbi	Machabo Moerawe
Lylie Beukes	Thabo Phateng
Lindies van der Westhuizen	Charnelle Janse van Rensburg
JP Venter	Geraldine Louw
Tammy Joubert	Sylvia Baloyi
Rosina Motau	Lusanda Sekaja
Elke Horsten	Zanelle Dalglish
Zarayda Shaik	Aletta Odendaal
Dirk Geldenhuys	Karel Stanz
Violet Matla	Johan Nel
Candice Booysen	Brad Page
Wilma Botha	Roelf van Niekerk

SOCIETY FOR INDUSTRIAL AND ORGANISATIONAL PSYCHOLOGY OF SOUTH AFRICA

Minutes of the SIOPSA Annual General Meeting

held at the CSIR, Pretoria
on the 27th of July 2015 at 15:00

Zunica Ermel	Karen Victor
Daniel du Toit	Petrus Bester
Carl Muller	Theo Veldsman
Refiloe Raodibe	Lloyd Hlengeni
Evelyn Aphane	Dieter Veldsman
David Bischof	Andrew Johnson
Sherwyn Rossouw	Anne Buckett
Joey Buitendach	Nanette Tredoux
Elrie Botha	Fred Guest
Ellen Mahlangu	Ceri Neilson
Leana Craffert	Louise Coetzee
Marius Stander	Hennie Kriek
Nicola Symington	Sharon Munyaka
Jorn Danheimer	Rene van Wyk
Dries Schreuder	Gail Wrogemann
Hartmut van der Ohe	Neo Mamathuba

Minute takers:

Manoko Matlala – MANCO Secretary.

Juliette Powell - Present as non-elected representative.

Note:

These minutes should be read in conjunction with the following source documents:

1. SIOPSA Annual report, 2014/2015.
2. AGM Presentation/s, 27 July 2015.

Item	Minute
1.	<p>Welcome.</p> <p>Kim Dowdeswell opened the meeting and welcomed all present. She thanked them for the record attendance of 85 members.</p>
2.	<p>Present and Apologies.</p> <ul style="list-style-type: none"> • Prof Gert Roodt. • Inette Taylor
3.	<p>Adoption of Agenda.</p> <p>The Agenda was presented and adopted by the following members.</p> <ul style="list-style-type: none"> • <i>Fred Guest</i> • <i>Lourens van Schalkwyk.</i>
4.	<p>Confirmation of Voting Procedures.</p> <p>Voting procedures were confirmed. The meeting was restricted in terms of section 5.1 of the constitution of SIOPSA, to members that are entitled to vote as follows: -</p> <p>(1) Full/Fellow and Honorary Members can vote on amendments to the constitution as well as election of the president.</p> <p>(2) Associate members can vote on any matter other than the above.</p> <p>(3) In terms of 5.4 proxy forms could be received by fellow colleagues, entitling AGM members to vote on their behalf, members were asked to ensure they knew whether the vote was conditional or unconditional.</p> <p>Voting cards were made available and voting procedures explained for all voting members.</p>
5.	<p>Confirmation of Minutes of the previous AGM held on 22 July 2014.</p> <ul style="list-style-type: none"> • <i>Proposer: Fred Guest.</i> • <i>Seconded: Shirleen Titus.</i> <p>The minutes of the AGM held on 22 July 2014 were accepted as a true and accurate reflection of the previous meeting.</p>

	Members were advised that copies of the previous minutes are available on the SIOPSA website.
6.	<p>Matters arising from Minutes of AGM 22 July 2014.</p> <p>6.1 It was indicated that all matters arising will be addressed as per the Agenda.</p>
7.	<p>New Matters</p> <p>7.1 President's Report</p> <p>To be read in conjunction with the Annual Report 2014/2015 as posted on the SIOPSA website.</p> <p>The outgoing president, Kim Dowdeswell extended a word of thanks for the support she received from the SIOPSA Exco team during her term. Shirleen Titus was commended for diligently organising the conference. All team members were also thanked for their commitment and dedication towards growing the Society and the profession.</p> <p>The aim of this presentation was to outline what has been achieved around the gearing for growth outcome with an emphasis on running SIOPSA as a business. It was reported that the new Chief Operations Officer, Ms Nadene Venter, was appointed on 1 February as mandated at the previous AGM, as well as achievements under her guidance thus far.</p> <p>Ms Rentia De Bruyn, who will be looking after the finance function was also introduced to the members. It was explained that her main focus has been on the fixing the invoicing process.</p> <p>Feedback was also given on Transformation, Branch activities, Interest Group activities, the CPD accreditation process, HPCSA Board of Psychology nominations, all of which were being considered, as well as the work being done on the Review of the Code of Ethics for Psychologists.</p> <p><u>7.1.1 National and International Co-operation</u></p> <p>Members were asked to ratify the development and signing of a Memorandum of Understanding with the Assessment Center Study Group.</p> <p>Proposer : Anne Bucket Seconder : Ederick Stander</p>

Members were appraised on the proposed MOU with SIOP. It was reported that SIOPSA is currently exploring mutually beneficial areas upon which the MOU will be based.

7.1.2 SIOPSA Registration: Name Correction.

Members were asked to ratify a proposal to correct the registration of SIOPSA which was still reflected as being a division of Psyssa at the CIPC.

Proposer: Aletta Odendaal

Secunder: Fred Guest

7.2 Contitutional Amendments

The Secretary took the meeting through the Constitutional Amendments, and the various clauses were ratified as follows:-

Clause 1.1

Proposer: Hennie Kriek

Secunder: Nannete Tredoux

Clause 2.2.2

Proposer: Kim Dowdeswell

Secunder: Fred Guest

Clause 3.4

Proposer: Theo Veldsman

Secunder: Aletta Odendaal

Clause 3.9

Proposer: Alleta Odendaal

Secunder: Fred Guest

Clause 3.10

Proposer: Theo Veldsman

Secunder: Aletta Odendaal

Clause 4 Proposer: Fred Guest Seconded: Andrew Johnson
Clause 4.1.a Proposer: Fred Guest Seconded: Steve Renecke
Clause 4.1.c Proposer: Andre Westraat Seconded: Danie Du Toit
Clause 4.1.e Proposer: Fred Guest Seconded: Aletta Odendaal
Clause 4.1.f Proposer: Aletta Odendaal Seconded: Andrew Johnson
Clause 4.1.h Proposer: Fred Guest Seconded: Lourens van Schalkwyk
Clause 4.2.a Proposer: Andrew Johnson Seconded: Karel Stanz
Clause 4.3 Proposer: Lourens van Schalkwyk Seconded: Fred Guest
Clause 6.2.f Proposer: Fred Guest Seconded: Lourens van Schalkwyk

Clause 8.9.b

Proposer: Theo Veldsman

Seconded: Talitha Muller

Clause 8.9.c

Proposer: Lourens van Schalkwyk

Seconded: Hema Parbhoo

Clause 10.3.b

Proposer: Fred Guest

Seconded: Lourens van Schalkwyk

Clause 11.2.e

Proposer: Theo Veldsman

Seconded: Hema Parbhoo

Clause 11.5.b

Proposer: Fred Guest

Seconded: Llewellyn van Zyl

Clause 12.5.b and 12.7.b

Proposer: Fred Guest

Seconded: Sylvia Baloyi

Amendment Date.

Proposer: Theo Veldsman

Seconded: Sylvia Baloyi

Overall Ratification of the Constitutional Amendments

Proposer: Fred Guest

Seconded: Neo Mamathuba

Exco was asked to ensure that the Constitution is aligned to the new Strategic Imperatives and this was confirmed by both the COO and President.

	<p>It was also resolved that the Constitution and implementation thereof will be effected through the compilation of House Rules and Procedures as well as adequate Policies in order to support the achievement of the Society's objectives.</p> <p>It was reported that a copy of the revised Constitution will be posted on the SIOPSA website as soon as all the amendments are effected.</p>
	<p>7.3 Treasurer's Report</p> <p>The Treasurer presented the Financial report which had been posted on the website for members to peruse before the AGM. The report covered income and expenditure for the 2014/2015, as well as membership ratification statistics for the year. It was indicated here that the audited financial statements will be released in due course and made available to members.</p> <p>A request was made for the Treasurer to email the invite with full financials to enable members to review them before the AGM. This would enable them participate fully and make meaningful contributions in this regard. This was agreed to.</p> <p>Members were requested to ratify the Treasurer's report.</p> <p>Proposer: Theo Veldsman Seconded: Carin Bergh</p>
<p>8.</p>	<p>Election of Office Bearers</p> <p>The following were office bearers nominated and elected into the various positions indicated below:-</p> <p>8.1 MANCO</p> <p>President-Elect : Manoko Matlala Proposer: Theo Veldsman Secunder: Andrew Johnson.</p> <p>The nomination was accepted by the House.</p>

Treasurer: Andre Lombaard (Term extended to facilitate insourcing of the finance function).

Proposer: Theo Veldsman

Seconded: Rene van Wyk

Secretary : Shirleen Titus

Proposer: Rene van Wyk

Seconded: Neo Mamathuba

Transformation : Andre Westraat (He will also be acting as Past President during Kim Dowdeswell's maternity leave.)

Proposer: Talitha Muller

Seconded: Rene van Wyk

8.2 EXCO

Exco was reminded to ensure that all nominated individuals are full members of the Society. A proposal was also made to present all nominees and use one blanket approvals unless there were objections.

Proposer: Theo Veldsman

Seconded: Fred Guest

Membership Services: Alison Felix

Professional Practice: Adv Zunica Ermel

Marketing and Communications: Steven Breger

Professional Practice: Deon Meiring

External Affairs: Karel Stanz

SIOPSA Foundation: Carin Bergh

SIOPSA Academy: Lourens van Schalkwyk

Conference: Anne Bucket

8.3 Interest Groups

Interest Group for Psychometry Professionals (new): Allayne Minnie

PAI: David Bischoff

IGCCPSA: Dr. Ann-Rosa le Roux

IGSPO : Prof. Frans Cilliers

IACCP: To be confirmed.

8.4 Regional Branches

Johannesburg: Talita Muller

Pretoria: William van Aarde

Vaal Triangle: Ederick Stander

Potchefstroom: Dr. Marissa de Klerk

Durban: Holly Glaeser

Cape Town: Adrian Parsahd

Eastern Cape: Frik Nortje

Adoption of all nominations above.

Proposer: Steven Breger

Seconded: Aletta Odendaal

Llewellyn van Zyl addressed the meeting as incoming President for 2015/2016. He thanked Kim Dowdeswell for her exceptional leadership skills during her tenure. He then took the meeting through the Operational Plan which he will be overseeing during his term. The organisational structure for the administrative support staff was also presented to member.

The Treasurer also presented the forecasted operational and Capex budgets for the 2015/16 financial year. He was asked to provide an accurate figure on the status of the investment account at all future AGM and this proposal was accepted.

It was resolved that a thorough cost benefit analysis to ensure that there are strong business cases for the planned capital expenditure. It was agreed that there will be a conditional ratification for the budget and that the final plans will be taken to the Advisory Board for approval.

The AGM also resolved to increase membership fees by CPI+1 as at 31 July 2015 to ensure guaranteed revenue with a provision for a discount for early payments before 30 September. The meeting was also taken through the performance management and reward and recognition system for Exco members.

Acceptance of all Exco resolutions.

Proposer: Steve Renecke

Seconder: Johan Olwagen

14.

Closure

The outgoing President thanked everyone present for making the time available to attend the Annual General Meeting.

The next AGM will be held at the 18th Annual Conference in 2016 in the week of 18 July. All members were invited to drinks in Foyer and then to the Amber Room for the Gala dinner.

The AGM adjourned at 18:23.

.....

President: SIOPSA

.....

Date