

## SIOPSA

PO Box 577, Fontainebleau, 2032

Tel: 0860 (SIOPSA)

Fax: 086 558 4097

[info@siopsa.org.za](mailto:info@siopsa.org.za)

[www.siopsa.org.za](http://www.siopsa.org.za)



# SIOPSA

SOCIETY FOR INDUSTRIAL &  
ORGANISATIONAL PSYCHOLOGY OF SA



## SIOPSA Abstract Submission Guideline

- Complete all relevant fields in the online form
- Write your abstract in a word document and load in .doc format as part of your submission on the same google form
- Abstracts need to comply with the guideline as per the abstract type
- On the first page of your abstract, complete the following:
  - Title of abstract
  - Authors' name, title and affiliation (to be completed for all authors)
  - Word count
- Start the abstract/ paper on the second page following a structure as per the scoring guideline
- The font is Arial new, 12pt justified
- 1,5 line spacing
- APA reference style (where applicable)
- Authors are encouraged to articulate what (if any) ethics will be covered in their session. Additional words are allowed for this. Demonstrating a link to ethics is not compulsory but will add value to your contribution.

## SIOPSA Abstract Scoring Guideline

Scoring	Criteria	Outline
<b>Content Quality</b>	Introduction/Rationale	<i>Introduction or rationale must provide a clear background to the rest of the abstract and why the topic is being put forward.</i>
	Objective(s)	<i>Must at least contain an overarching general objective. Objectives must outline the content or expectations for the project.</i>
	Methods/approach	<i>Methods or approach must provide a clear description of the methodology used, and it must be appropriate to the objectives and rationale of the project or presentation.</i>
	Results	<i>Results must indicate clearly the findings of the project/presentation, and they must be consistent with the methodology and objectives.</i>
	Conclusions	<i>Conclusions must be consistent with the introduction or rationale and objectives, so that the information is complete. Clear implications of the findings must be apparent.</i>
<b>Value</b>	Interest and appeal to audience	<i>Is the content relevant to the profession? Does it bring a perspective that is relevant to current theory and/or practice?</i>
	Important contribution to research/practice/theory or knowledge	<i>Does it add to the current body of work in this area or the understanding of the profession?</i>
<b>Technical aspects</b>	Editing	<i>It is important to consider grammar and writing style in this section only, and not let poor grammar influence all ratings; some readers rate this section first and rate on first impressions.</i>
	Coherent and readable	<i>Abstract should be clear on first reading; repeated readings for clarity indicates lower readability. The content should be in a logical sequence. Remember that English may not be the first language of many authors.</i>